

## PMP (Project Management Professional) Exam Preparation

### Course Summary

#### Description

Over a million people in 170 countries hold the highly respected PMP credential. This course prepares participants for the concepts found on the PMP certification exam, effective January 1, 2023. This course provides students with course materials specifically written by the PMI, including a student manual with 250+ pages, and 300 practice questions, plus another 700 additional practice questions using our proprietary online exam simulator. Only ATPs can provide participants with these exclusive, PMI-authored materials. Participants also receive additional, valuable exam prep resources written by experts.

Participants will earn 35 contact hours/35 PDUs This fully satisfies the PMI training requirements to sit for the PMP exam. This class can be run virtually (live) or in person at your location.

#### Topics

- Business Environment
- Start the Project
- Plan the Project
- Lead the Project Team
- Support Project Team Performance
- Close the Project/Phase

#### Audience

This course is designed for experienced project managers intending to take the PMP exam.

#### Prerequisites

Candidates with a **four-year degree or higher** must have 36 months of experience leading projects within the past eight years and 35 hours of project management education/training or CAPM® certification. Candidates with a **high school diploma or associates degree** must have 60 months of experience leading projects within the past eight years and 35 hours of project management education/training or CAPM® certification.

#### Duration

Five days  
35 PDUs

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### Course Outline

- I. *Business Environment*
  - A. 1A Foundation
  - B. 1B Strategic Alignment
  - C. 1C Project Benefits and Value
  - D. 1D Organizational Culture and Change Management
  - E. 1E Project Governance
  - F. 1F Project Compliance
- II. *Start the Project*
  - A. 2A Identify and Engage Stakeholders
  - B. 2B Team Formation
  - C. 2C Build Shared Understanding
  - D. 2D Decide Project Approach/Methodology
- III. *Plan the Project*
  - A. 3A Planning Projects
  - B. 3B Scope
  - C. 3C Schedule
  - D. 3D Resources
  - E. 3E Budget
  - F. 3F Risks
  - G. 3G Quality
  - H. 3H Integrate Plans
- IV. *Lead the Project Team*
  - A. 4A Craft Your Leadership Style
  - B. 4B Create a Collaborative Project Team Environment
  - C. 4C Empower the Team
  - D. 4D Support Team Member Performance
  - E. 4E Communicate and Collaborate with Stakeholders
  - F. 4F Train Team Members and Stakeholders
  - G. 4G Manage Conflict
- V. *Support Project Team Performance*
  - A. 5A Implement Ongoing Improvements
  - B. 5B Support Performance
  - C. 5B Support Performance (continued)
  - D. 5C Evaluate Project Progress
  - E. 5D Manage Issues and Impediments
  - F. 5E Manage Changes
- VI. *Close the Project/Phase*
  - A. 6A Project/Phase Closure
  - B. 6B Benefits Realization
  - C. 6C Knowledge Transfer

